

Village of Sturtevant

Proceeding of the February 21, 2006 Village Board Meeting

The Meeting was called to order by President Steve Jansen with the Pledge of Allegiance at 6:00 pm.

Present were Trustee Busha, Hutchinson, G. Johnson, Klinkosh, Wendt and President Jansen. Also present Director Scola and Administrator Janiuk. Absent J. Johnson.

MINUTES Trustee Klinkosh made a motion to accept the minutes from the February 6<sup>th</sup>, 2-6-06 2006 Meeting. Seconded by Klinkosh.

ROLL CALL – Hutchinson aye, G. Johnson abstain, Klinkosh aye, Wendt aye, Busha aye, and Jansen aye. Motion carried.

CORRESPONDANCE – A letter commending Director Scola and the Fire Department for there assistance a recent Mt. Pleasant Fire was shared.

COMMITTEE REPORTS –

FINANCE AND BUDGETARY - Trustee Wendt reviewed minutes of committee meeting which are on file with the clerk. The bus contract will go back to committee. Trustee Wendt made a motion to approve the Countryside Side Contract for 2006. Seconded by Hutchinson.

ROLL CALL - G. Johnson aye, Klinkosh aye, Wendt aye, Busha aye, Hutchinson aye, and Jansen aye.

PLANNING COMISSION – Trustee Wendt reviewed the minutes of the Planning Commission. Minutes on file with the clerk and posted.

PUBLIC WORKS/CAPITAL IMPROVEMENTS - Trustee G. Johnson reviewed the minutes of the committee meeting and submitted them to the Clerk. Review of ongoing projects included the depot, 90<sup>th</sup> Street, Willow Rd, Bonding issues,

PUBLIC SAFETY – Trustee Klinkosh reviewed the minutes of his committee meeting and submitted them to the Clerk. The attorney letter concerning the 93<sup>rd</sup> Street property was reviewed and Trustee Klinkosh reviewed his progress with the concerns on the Highway 11 overpass on the East end of the Village.

COMMUNITY EVENTS, BEAUTIFICATION AND CULTURAL – Trustee Busha Reviewed committee minutes and submitted them to the clerk. Trustee Busha made a motion to set the fees for the summer park program at \$40.00 per resident and \$50.00 for non-resident. Seconded by G. Johnson.

ROLL CALL – Klinkosh aye, Wendt aye, Busha aye, Hutchinson aye, G. Johnson aye, Jansen aye. Motion carried.

WATER AND WASTEWATER – Trustee Hutchinson reviewed the minutes of the committee meeting and submitted them to the Clerk. Ordinance regarding billing practices will be held for the next committee meeting to review.

STORM WATER – No Update

ADMINISTRATION, PERSONNEL, POLICY AND LEGAL - Trustee Hutchinson reviewed notes from previous committee meeting. Trustee Hutchinson noted non-union salary issues will from now on be dealt with by the Administrator Janiuk as well as hiring and merit increases.

DIRECTOR SCOLA reported the officers have completed taser training and he believes it will be an invaluable tool for use in necessary situations.

ENGINEER REPORT Engineer Hastings reported the retainer has been received from Heartland. Hasting also reviewed the options for gaining right of way access on the 90<sup>th</sup> Street project based on the Middle Earth Proposal. The board opted for option 2 which involved talking to the property holders involved before assessing each lot.

ADMINISTRATORS REPORT – Administrator Janiuk introduced Justin Kaminski who is the new planning intern replacing Sarah Jankowski.

Administrator Janiuk also addressed concerns of the bonding shortfall and the Village's history of running previous years in the red in amounts approximately \$500,000. Dollars have been improperly charged against the TID and will have to be restored properly. Janiuk is hoping the recent 2005 audit will find a surplus to pay down the deficits, however the preliminary audit shows a deficit also of about \$200,000.

In review it was found building permits were overstated by about \$80,000, Village property which was earmarked for sale was taken off the market leaving a \$28,000 shortfall, DPW ran \$108,000 over budget mostly from engineering fees. Current Fund balance is already a negative. Some fault could be from lack of financial updates. The board as well as staff needs to take control of budgeted funds and keep the village on budget in 2006 as well as work to create a contingency fund.

Strategies to address deficit include the Loumis Height lot sales, cutting out unnecessary expenditures, frequent review by the treasurer, department heads, administration and board of year to date budget. Current programs such as the Parks Summer Program costing excess of \$32,000 need to be reviewed, possible tax roll specials to cover cost of refuse collection, eliminate non-rep wages, revisit the forestry grant. Motions and programs need to have funding in place before they are initiated.

President Jansen mentioned TABOR laws are in session at the state level. If these pass they will surely incur radical changes to the Village Financially. President Jansen emphasized how important it was for the Treasurer to regularly report to the board and to the staff. He will not stand to see as his legacy that the Village is driven into the ground. If necessary the board would resume micro management of the staff in order to keep a handle on the budget. The board needs to put a plan together for saving and cutting where we can, review fees charged and oppose the TABOR laws. President Jansen noted new fees and taxes are the last resort.

Trustee Hutchinson reiterated the board in the past was not kept informed of the budget and this needs to be now and in the future.

Trustee Klinkosh stated he felt committee chairs were left out of previous budget needs discussions. Trustee G. Johnson concurred and despite requests current budgets were not shared with the board and would like to see regular budget updates brought in by the Treasurer.

Administrator Janiuk reinforced budget transfers will be done by resolution rather than post expenses from incorrect accounts. Contingency accounts are essential to manage unexpected costs. Blame and responsibility goes around, but working together is the way to solve problems, Board and Staff must work together to bring the Village back. Trustee Wendt will be meeting weekly to review

Trustee Klinkosh mentioned fees and tax rates need to be brought into line, we need to pull the plug, and tighten the belt.

President Jansen suggested DRC twice a month rather than weekly to bring engineering fees in line and to also review other outside resources we use extensively.

Trustee Klinkosh noted the projections on bond issues were warnings, and cautioned change takes time, patience and resolve. A request was made to let Ehlers review the bond situation with the Board as it currently stands.

Trustee G. Johnson mentioned holding over the concession stand another year until more impact fees are collected, and thanked Administrator for bringing these

Village of Sturtevant

issues forward. Johnson also mentioned making the village more current in unpaid fines and fees would be a step in the right direction.

PUBLIC COMMENT: Trustee Klinkosh made a motion to open the floor for public comment. Seconded by Hutchinson. Motion carried.

Darryl Lynaugh 2201-90<sup>th</sup> Street Sturtevant stated he has been the CDA chair since 1994 and after hearing the board is not getting the budget numbers they need that they have the power to get the numbers and if they are not getting them, to find someone who can get them the budget numbers when they need them. The Board should have the tools to manage and plan. He has heard requests made to Crispell Synder without asking what it will cost. Jobs need quotes, and it should not be a free for all.

Hank Johnson 9224 Durand, Sturtevant stated the pavilion is needed to keep the revenue flow. The village also lost revenue when they lost the adult leagues. The Village needs to get something out of everything to break even. Check costs in neighboring fields, don't run things for free.

RESUME MEETING Trustee Wendt made a motion to resume the meeting, seconded by G. Johnson. Motion carried.

PAY BILLS – Trustee Wendt made a motion to pay all bill including checks # 76015 and 76018 when the signatures were complete. Seconded by Klinkosh.

ROLL CALL - Busha aye, Hutchinson aye, G. Johnson aye, Klinkosh aye, Wendt aye Jansen aye. Motion carried.

ORDINANCE Trustee Hutchinson made a motion to suspend the rules and to read by 2006-01 title only for the 3<sup>rd</sup> and final reading of 2006-1 Ordinance 2006-1. Seconded by Klinkosh.

ROLL CALL – Hutchinson aye, G. Johnson aye, Klinkosh aye, Wendt aye, Busha aye, Jansen aye. Motion carried.

Trustee Hutchinson made a motion to adopt Ordinance 2006-1. Seconded by Klinkosh.

ROLL CALL – G. Johnson aye, Klinkosh aye, Wendt aye, Busha aye, Hutchinson aye. Jansen aye. Motion carried.

*ORDINANCE 2006-01*

*An Ordinance to Amend Section 14.86, 14.87, 14.88, and 14.89 of the Code of Ordinances of the Village of Sturtevant related to Building Code Permit Fees.*

ORDINANCE Trustee Hutchinson made a motion to suspend the rules for the third 2006-2 reading of Ordinance 2006-2 and to read it by title only. Seconded by Klinkosh.

ROLL CALL – Klinkosh aye, Wendt aye, Busha aye, Hutchinson aye, G. Johnson aye Jansen aye. Motion carried.

Trustee Hutchinson made a motion for the adoption of Ordinance 2006-2. Seconded by Klinkosh.

ROLL CALL – Wendt aye, Busha aye, Hutchinson aye, G. Johnson aye, Klinkosh aye, Jansen aye. Motion carried.

*ORDINANCE 2006-02*

*Village of Sturtevant Ordinance 13.08 to Establish Water Service Provided through the City of Racine to the Area Designated as Cobble Court.*

ORDINANCE Trustee Hutchinson made a motion to suspend the rules for the first 2006-3 reading of Ordinance 2006-3 and to read by title only. Seconded by Klinkosh.

Village of Sturtevant

ROLL CALL – Wendt aye, Busha aye, Hutchinson aye, G. Johnson aye, Klinkosh aye, Jansen aye. Motion carried.

Trustee Hutchinson made a motion to suspend the rules for the second reading of Ordinance 2006-3 and to read by title only. Seconded by Klinkosh.

ROLL CALL – Busha aye, Hutchinson aye, G. Johnson aye, Klinkosh aye, Wendt aye Jansen aye. Motion carried.

*ORDINANCE 2006-03*

*Ordinance Amending the Fees in Connection with Chapter 11 Appendix,  
Fees Established of the Municipal Code of Ordinances Relating to  
Environmental Sanitation.*

ADJOURN – Trustee Klinkosh made a motion to adjourn, seconded by G. Johnson. Motion carried.

Drafted this 21<sup>st</sup> day of February, 2006  
Approved this 7<sup>th</sup> day of March, 2006

Donna Deuster, Clerk/Deputy Treasurer